# eSuite Administrator Password Reset

new world ERP – Foundation

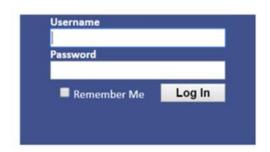


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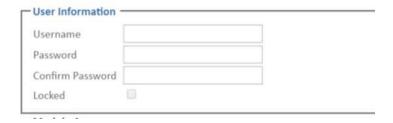
1. Log in to the eSuite Administrator website with your eSuite administrator Username and Password:

#### Administration Log In



- 2. Navigate to System-wide Settings > Administrator Accounts.
- 3. Click on the eSuiteAdmin user account. The Edit Administrator Account page will open:

### **Edit Administrator Account**



- 4. Change the Username from the default administrator name.
- 5. Enter a new Password, and enter it again in the Confirm Password field.
- 6. Click Save.

